



Public Health
Prevent. Promote. Protect.

Knox County Health Department

1361 West Fremont Street • Galesburg, Illinois 61401

REQUEST FOR BID

- I. REQUESTED SERVICE: Replace the existing phone system. Need 4 basic phones, 76 desk phones, 10 top tier phones, 2 conference phones, Unlimited local and Long distance, ability to cover 2 locations, forward system to mobile and other phones to call out and receive calls looking like it is coming from the Health Department, and auto attendant, unlimited number of outgoing lines, website for data tracking, sidecar, programing, and training.
- II. DESCRIPTION OF PROPERTY: 1361 West Fremont Street, Galesburg, IL.
- III. CONTACT PERSON: Wil Hayes
Assistant Public Health Administrator
Knox County Health Department
(309) 344-2224
- IV. ALL BIDS MUST INCLUDE FOLLOWING:
- A. Basic firm information:
 - Business name
 - Address
 - Name of owners/officials
 - Brief outline of experience and customer references
 - Description of insurance coverage
 - B. Amount to be charged for service (prevailing wage is required)
 - C. Description of and warranty information for installed items
- V. WORK PROPOSAL MUST INCLUDE:
- A. Date available to start
 - B. Estimated time to complete the project
- VI. ALL BIDS ARE DUE **July 6th BY 11:30 A.M.**