



Public Health
Prevent. Promote. Protect.

Knox County Health Department

1361 West Fremont Street • Galesburg, Illinois 61401

REQUEST FOR BID

- I. REQUESTED SERVICE: Replace the existing AV equipment in the Health Department Conference Room with a new computer/laptop and a Large 4K wall mounted display monitor. The new system will need to utilize our exiting built in microphones and speakers for web-based activities. The option to include an LCD projector must be included. Provide removal of existing equipment, installation, programing software, and onsite training after the installation of new equipment.
- II. DESCRIPTION OF PROPERTY: 1361 West Fremont Street, Galesburg, IL.
- III. CONTACT PERSON: Wil Hayes
Assistant Public Health Administrator
Knox County Health Department
(309) 344-2224
- IV. ALL BIDS MUST INCLUDE FOLLOWING:
- A. Basic firm information:
 - Business name
 - Address
 - Name of owners/officials
 - Brief outline of experience and customer references
 - Description of insurance coverage
 - B. Amount to be charged for service (prevailing wage is required)
 - C. Description of and warranty information for installed items
- V. WORK PROPOSAL MUST INCLUDE:
- A. Date available to start
 - B. Estimated time to complete the project
- VI. ALL BIDS ARE DUE **November 16 BY 11:30 A.M.**