

# KNOX COUNTY BOARD OF HEALTH

## MINUTES OF SPECIAL MEETING

October 17, 2015  
Knox County Health Department  
1361 W. Fremont St.  
Galesburg, IL 61401

The Knox County Board held a Special Meeting on Saturday, October 17, 2015 at 8:00 a.m. to potentially approve changes to the 2016 Budget. Jackie Turner called the meeting to order at 8:05 a.m. Present were Carol Scotton, Kimberly DeSutter, Bruce Bobofchak ,D.D.S., Doug Gibb, Pamela Davidson, Kevin Satsky, M.D. and Samuel Fox, M.D. Also present were Michele Fishburn, Administrator/CEO; Kathy Crafton, Director of Human Resources; and Jerome Townsell, Director of Facility and Finance; Not present were: Du Rae Fletcher.

In audience was Cheryl Nache.

### **APPROVAL OF 2016 BUDGET CHANGES:**

Ms. Fishburn advised the Board of the need to remove lines items from the previously submitted budget that reflected an outstanding Grant, not yet received. Mr. Townsell further explained that originally the County had requested that the Health Department over inflate the budget in the amount of any outstanding grants; however after checking with the Auditors, it was determined that the anticipated grant amount should be removed.

After Board discussion a motion to approve the 2016 Budget as currently presented without the anticipated grant funding was made by Bruce Bobofchack, D.D.S. and seconded by Kim DeSutter. The motion for approval was adopted unanimously by a voice vote.

A motion to adjourn was made by Kim DeSutter, seconded by Sam Fox, M.D. and passed with a voice vote.

Meeting adjourns at 8:20 a.m.

Respectfully Submitted By-Kathy Crafton

A motion to approve the September, 2015 bills was made by Carol Scotton and seconded by Kim DeSutter; the motion for approval was unanimously adopted by a voice vote.

A motion to approve the FY16KCHD Budget was made by Kim DeSutter and seconded by DuRae Fletcher, Sr.; the motion for approval was unanimously adopted by a voice vote.

A motion to approve the Health Protection Fee Schedule Changes was made by Samuel Fox, M.D. and seconded by Bruce Bobofchak, D.D.S.; the motion for approval was unanimously adopted by a voice vote.

A motion to approve the Seasonal Flu Vaccine Pricing was made by Carol Scotton and seconded by DuRae Fletcher, Sr.; the motion for approval was unanimously adopted by a voice vote.

A motion to approve the Pneumococcal Vaccine Pricing was made by Kim DeSutter and seconded by Carol Scotton; the motion for approval was unanimously adopted by a voice vote.

A motion to approve Replacing Exiting Staff of a Medical Assistant and a Dental Assistant was made by DuRae Fletcher, Sr.; and seconded by Samuel Fox, M.D.; the motion for approval was unanimously adopted by a voice vote.

At motion for adjournment was made by Carol Scotton at 5:25 p.m.; seconded by Samuel Fox M.D. the motion for adjournment was unanimously adopted by a voice vote.

Respectfully Submitted by: Kathy Crafton-Director of Human Resources

