

KNOX COUNTY BOARD OF HEALTH

MINUTES OF MONTHLY MEETING

September 10, 2015
Knox County Health Department
1361 W. Fremont St.
Galesburg, IL 61401

The Knox County Board of Health meeting was held on September 10, 2015. Carol Scotton called the meeting to order at 7:11 p.m. Present were Kevin Satsky, M.D., Du Rae Fletcher, Sr., Samuel Fox, M.D., and, Brian Friedrich, Knox County Liaison. Also present were Michele Fishburn, Administrator/CEO; Kathy Crafton, Director of Human Resources; Jerome Townsell, Director of Facility and Finance; Kerry Howard, Director of Operations; and Sam Jarvis, Director of Health Protection. Not present was: Jackie Turner, Doug Gibb, Bruce Bobofchak, D.D.S., Kimberly DeSutter, and Pam Davidson.

Guests: Brett Swanson from Farm Bureau.

APPROVAL OF MINUTES

August 13, 2015 Board of Health Minutes. No Quorum. Action tabled.

REPORT OF OFFICERS

Treasurer's Report – Doug Gibb

Approve September 2015 Bills. No Quorum. Action tabled.

Administrator's Report – Michele Fishburn

Ms. Fishburn reported to the Board that there is still not a state budget, but there are a couple bills in the works regarding the local Health Protection Grant. They're putting together one that would remove it and put it as a line item in the budget instead of being mixed in with all the Human Service money, but this is in the very early stages. Ms. Fishburn went on to say as far as internal grants go we have received several executed grant contracts back and a few we should hear back about over the next couple months. Ms. Fishburn added that we will continue to receive Medicaid money for both the Health Center and the Health Department into 2016.

Ms. Fishburn updated the Board regarding the Contingency Plan, saying we did not have to pull any money from our reserve even with the \$69,000.00 negative amount for August 2015. Ms. Fishburn added that we are still working within our own budget.

Ms. Fishburn informed the Board regarding staffing stating that we did get the okay, after meeting with the County, to hire a front desk clerk, so we will be moving forward with that hiring.

Ms. Fishburn was happy to report to the Board that we will be receiving a Health Center Quality Award in the amount of \$25,969.00. This amount is up by about \$10,000.00 from last year and will help us to continue clinical quality improvements and training. Ms. Fishburn added that there is the potential to increase this award every year.

Health Protection Services Report – Sam Jarvis

Mr. Jarvis informed the Board that the annual Drive-up Flu/Pneumonia Clinic at Hinchliff-Pearson-West is scheduled for Saturday September 26, 2015, from 7 a.m. to 10 a.m. In closing Mr. Jarvis informed the Board that he has proposed an increase in the cost of the flu and pneumonia shots per their approval.

Mr. Jarvis reported to the Board that the State of Illinois Lab will no longer test well water for Nitrites starting at the end of this year due to state budget cuts. Mr. Jarvis added that we will look into using a private lab possibly to test Nitrates for our clients.

Director of CHC Operations – Kerry Howard

Mr. Howard reported to the Board regarding staffing by saying we have hired Aundrea Pacheco as a Medical Assistant, starting on August 12, 2015, also we have Heidi Sauer, Behavioral Health Counselor starting on September 21, 2015. Mr. Howard added, to celebrate the addition of Dr. Potter, who is replacing Dr. West as Medical Director, we will be having an Open House on Thursday September 24, 2015, to allow the community to visit our Health Center and meet Dr. Potter.

OLD BUSINESS – Michele Fishburn

Fy16 KCHD Budget Approval. No quorum. Action tabled.

NEW BUSINESS – Michele Fishburn

Health Protection fee schedule changes. No quorum. Action tabled.

Approve seasonal influenza vaccine pricing. No quorum. Action tabled.

Approve pneumococcal vaccine pricing. No quorum. Action tabled.

Request to replace staff. No quorum. Action tabled.

ADJOURNMENT

Meeting adjourned at 8:00 p.m.

Respectfully Submitted By: Pam Reiber

S:\Administration\Board of Health\BOH Minutes\BOH Minutes 2015