

KNOX COUNTY BOARD OF HEALTH

MINUTES OF MONTHLY MEETING

May 14, 2015

Knox County Health Department
1361 W. Fremont St.
Galesburg, IL 61401

The Knox County Board of Health meeting was held on May 14, 2015. Jackie Turner called the meeting to order at 7:00 p.m. Present were Carol Scotton, Kevin Satisfsky, M.D., Kimberly DeSutter, Bruce Bobofchak, D.D.S., Du Rae Fletcher, Sr., Doug Gibb and Pam Davis, Knox County Liaison. Also present were Michele Fishburn, Administrator/CEO; Rhonda Peterson, Director of Family Health Services; Kathy Crafton, Director of Human Resources; Jerome Townsell, Director of Facility and Finance; and Sam Jarvis, Director of Health Protection. Not present was: Samuel D. Fox, M.D.

APPROVAL OF MINUTES

A motion to approve the April 9, 2015, minutes was made by Bruce Bobofchak, D.D.S and seconded by Du Rae Fletcher, Sr.; the motion for approval was unanimously adopted by a voice vote.

REPORT OF OFFICERS

Treasurer's Report – Doug Gibb

Mr. Townsell reported to the Board the April 2015 numbers as \$71,549.15, with tonight's number being \$96,135.70, a difference of \$24,586.55. Mr. Townsell went on to say the largest expenses for the month were users added to EHR at \$8,900.00, Dental Supplies at \$4,402.24, Software Fees at \$2,974.00, Advertising at \$2,675.56, as well as Vaccines purchased and Supplies.

A motion to approve the Treasure's Report was made by Carol Scotton and seconded by Bruce Bobofchak, D.D.S.; the motion for approval was unanimously adopted by a voice vote.

Ms. Davidson brought to the attention of the Board that any Knox County Health Department legal issues need to be directed to the States Attorney John Pepmeyer. To alleviate any questions regarding this matter it was discussed by the Board that Mr. Pepmeyer will be invited to attend an upcoming Board meeting to answer any questions regarding this policy.

Ms. Davidson directed a question to the board regarding Advertising expense, asking why the newspaper was used as a form of advertising when so many people do not subscribe to the newspaper and the cost to advertise in the newspaper is so expensive. Ms. Fishburn explained that we always do a local search first and since we didn't receive anyone from that we looked to the Peoria area; advertising in the Peoria Journal Star.

Mr. Townsell answered Ms. Davidson's question about a water fountain repair, by stating that any time a repair is done to something in the building that is shared by all, such as water fountains or mowing, those expenses are broke down so as each division pays a portion.

President's Comments

Ms. Turner informed the Board that Ms. Fishburn and herself attended the Legislation Luncheon on April 13, 2015 at the Kensington where several state legislators were present. Ms. Turner added that it was a very informative meeting and she felt like both parties represented there that day were working together.

Administrator's Report – Michele Fishburn

Ms. Fishburn informed the Board regarding the IAPHA Legislative Action Day she attended on April 15, 2015 in Springfield, stating that it was a very informative and interesting event where she got the opportunity to speak with Representative John Sullivan and Representative Don Moffitt regarding the current level of Public Health funding and what is going on with Public Health issues in the upcoming year. Ms. Fishburn added that Representative Sullivan expressed interest in visiting the Knox County Health Department in the near future.

Ms. Fishburn reported to the Board that Bruce Johnson, President and CEO of the IL Primary Health Care Association, who looks out for Community Health Centers in Illinois and lobbies for us was here recently for a two hour visit. Ms. Fishburn stated that he mentioned a couple mentors for us to possibly follow, who have already added behavioral health and he also mentioned that expanding the Community Health Center doesn't necessarily mean creating more space, but expanding the hours is part of growing the Health Center. Ms. Fishburn shared that it is Mr. Johnson's understanding that there will be no cuts to Medicaid Adult Dental Benefits for 2015.

Ms. Fishburn updated the Board regarding staffing stating that Dr. Potter signed a contract shortly after the April 2015 Board meeting and will be starting September 1, 2015. Dr. Seth Eisenburg has been hired in the position of psychiatrist to do Tele-medicine and is familiar with FQHC's. We have some contractual details to work out but are estimating a July 1, 2015 start date.

Ms. Fishburn stated she was happy to inform the Board that Dr. Dan Stephens will stay on staff two days a week as part-time dentist after recently renewing his contract. Ms. Fishburn went on to say that Heather Kusler has been hired to fill the position of Director of Family Health and will be starting May 18, 2015. Ms. Kusler was previously employed at the Dept. of Public Health in Springfield and comes to us with a MS in science and is a licensed RN. In closing Ms. Fishburn told the Board that Kerry Howard will start on May 18, 2015, as Director of Operations in the Community Health Center. Mr. Howard has an MBA and brings with him many years of provider practice experience.

Family Health Services Report – Rhonda Peterson

Ms. Peterson informed the Board that we received \$20,000.00 for the Komen Grant Award at a ceremony in Peoria at the end of April. Last year we received \$25,000.00 and could not spend it all, so since the fiscal year has ended we have to give the unused grant money back. Ms. Peterson went on to say the Affordable Care Act has decreased the number of people who qualify for the IBCC Program, but many of these people still have high deductibles, so Ms. Peterson said the Komen Grant Award for this year will help to cover those deductibles.

Ms. Peterson reported to the Board that we have received the WIC Grant Funding, which is awarded by case load, in the amount of \$177,000.00 for this year. Our assigned case load for next year is 1,233. Right now we are at 1,000. Ms. Peterson said that caseloads have been down throughout Illinois, as well as the nation and because of this we no longer require appointments for our WIC clients. They can walk-in anytime between 8 a.m. and 4:30 p.m. Monday through Friday.

Health Protection Services Report – Sam Jarvis

Mr. Jarvis reported to the Board regarding the West Nile Virus Grant that was released to us by the IL Dept. of Public Health in the amount of \$15,759.00. Mr. Jarvis said we will kick off the summer doing the usual West Nile Virus surveillance, with Duane Young our CDC associate taking any calls regarding dead birds. Mr. Jarvis added that a West Nile Virus training will be conducted here on May 28, 2015 for any public works departments in Knox County.

Mr. Jarvis informed the Board that we have been awarded the Galesburg Community Foundation Capacity Grant, which was written for the development of our Strategic Plan that will be renewed this summer and part of the Illinois Project for Local Assessments of Needs that we must have to maintain our certification of local health departments.

NEW BUSINESS – Michele Fishburn

Ms. Fishburn advised the Board that the completed 2014 County Audit and Corrective Action Plan has been given to them for review and approval.

A motion to approve the 2014 County Audit and Corrective Action Plan was made by Dr. Bruce Bobofchak, D.D.S. and seconded by Carol Scotton; the motion for approval was unanimously adopted by a voice vote.

COUNTY BOARD LIAISON REPORT

Ms. Davidson advised the Board that the County has received a letter of resignation from Russ Nelson removing himself from his County Board seat.

ADJOURNMENT

A motion to adjourn was made by Dr. Bruce Bobofchak, D.D.S. and seconded by Kimberly DeSutter; the motion was adopted unanimously by a voice vote at 8:10 p.m.

Respectfully Submitted By: Pam Reiber

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