

KNOX COUNTY BOARD OF HEALTH MINUTES OF MONTHLY MEETING

January 8, 2015
Knox County Health Department
1361 W. Fremont St.
Galesburg, IL 61401

The Knox County Board of Health meeting was held on January 8, 2015. Jackie Turner called the meeting to order at 7:00 p.m. Present were Doug Gibb, Kevin Satsky, M.D., Bruce Bobofchak, D.D.S., Samuel Fox, M.D., Carol Scotton, Du Rae Fletcher, Sr., and Kimberly DeSutter. Also present were Michele Fishburn, Interim Administrator; Rhonda Peterson, Director of Family Health Services; Erin Olson, Director of Wellness Promotion; Kathy Crafton, Human Resource Manager; and Sam Jarvis, Director of Health Protection. Not present was: Russell Nelson, Jr.

Guests: Media Representative from WGIL, Knox County Farm Bureau Representative, and Brian Friedrich from the Knox County Board.

ADDITIONS TO AGENDA

Liability Insurance

APPROVAL OF MINUTES

With the insertion of, at the December 11, 2014, Board of Health Meeting, an agreement between the Board and Michele Fishburn was entered into for the position of Administrator for the Knox County Health Department and the CEO of the Knox Community Health Center. A motion to approve the December 11, 2014, minutes was made by Kim DeSutter and seconded by Samuel Fox, M.D.; the motion for approval was unanimously adopted by a voice vote.

REPORT OF OFFICERS

Treasurer's Report – Doug Gibb

Mr. Gibb reported to the Board that the December numbers started at \$44,301.80, with tonight being \$47,241.68, a difference of \$2,939.88. Mr. Gibb went on to say audit fees along with travel expense, and web hosting fees were the largest expenses for December 2014. A motion to approve the Treasure's Report was made by Samuel Fox, M.D. and seconded by Bruce Bobofchak, D.D.S; the motion for approval was unanimously adopted by a voice vote.

President's Comments

Ms. Turner recommended to the Board due to inclement weather only action items will be taken care of at tonight's meeting. The consensus was that all Board members agreed.

Administrator's Report – Michele Fishburn

The 2014 Budget was tabled until the February 2015 meeting.

Ms. Fishburn reported to the Board on the options of professional liability insurance, explaining how our deemed TORT coverage works versus purchasing additional gap or wrap insurance. After further conversation and explanation the Board agreed that TORT coverage, without the additional gap or wrap insurance will be all that is needed.

Ms. Fishburn gave a personnel update by informing the Board of the hiring of Kimberly Thrush and Judy Lee for the two positions of Behavioral Counselors.

Family Health Services Report – Rhonda Peterson

The WIC Review Report is tabled until the February 2015 meeting due to inclement weather.

Health Protection Services Report – Sam Jarvis

The insurance contract and the Work Force Development Plan are tabled until the February 2015 meeting due to inclement weather.

Wellness and Health Promotion Report – Erin Olson

The Annual Report Draft is tabled until the February 2015 meeting due to inclement weather.

OLD BUSINESS – Michele Fishburn

The 2015 slate of officers is voted in as follows; a motion to accept Jackie Turner as Board President was made by Kim DeSutter and seconded by Samuel Fox, M.D.; the motion for approval was unanimously adopted by a voice vote.

A motion to accept Carol Scotton as Board Vice President was made by Kim DeSutter and seconded by Samuel Fox, M.D.; the motion for approval was unanimously adopted by a voice vote.

A motion to accept Kevin Satsky, M.D. as Board Secretary was made by Kim DeSutter and seconded by Samuel Fox, M.D.; the motion for approval was unanimously adopted by a voice vote.

A motion to accept Doug Gibb as Board Treasurer was made by Kim DeSutter and seconded by Samuel Fox, M.D.; the motion for approval was unanimously adopted by a voice vote.

Bruce Bobofchak, D.D.S. and Kevin Satsky, M.D. agreed to serve another term on the Board of Health.

NEW BUSINESS – Michele Fishburn

Ms. Fishburn presents the Budget Progress Report. After a detailed discussion Samuel Fox, M.D. made a motion to accept the Budget Progress Report seconded by Bruce Bobofchak, D.D.S.; the motion for approval was unanimously adopted by a voice vote.

COUNTY LIASION REPORT

Brian Friedrich of the Knox County Board advised the Board that Russell Nelson, Jr's. intent is that in his absence he will always try to provide a County Board Member to the Board of Health Meetings.

ADJOURNMENT

A motion to adjourn was made by Doug Gibb and seconded by Kim DeSutter; the motion was adopted unanimously by a voice vote at 7:30 p.m.

Respectfully Submitted By: Pam Reiber
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